

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, May 21, 2013 6:30 pm

Board Room

A regular and closed meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, May 21, 2013, for the purpose of discussing Board business. The meeting was closed for the consideration of a student expulsion (MN §121A.3 to 121A.53) and negotiations discussion (MN §13D.03).

The meeting was called to order at 6:32 p.m. by Chairperson, Jeff Larson.

Upon Roll Call, the following members were present: Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers, Bryan Rensenbrink, Todd Quaintance. Superintendent Jerry Hansen, was also present.

Changes to Agenda:

VI. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

12. Hire 3 Summer Painters: Brenda Ruckert, Joe Wenner, Laura Odden (addition)
13. Change in FTE for Marjorie Conigliaro (addition)
14. Change in FTE for Melissa Merwin (addition)
15. Hire Cathy Dullinger, Summer Kids Town Aide (addition)
- 16-47. Hire ESY and Targeted Services Teachers and Paraprofessionals (additions)

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

3. Accept the resignation of Bonnie Ash (addition)

M. Approve 0.8 FTE ECSE Teacher (addition)

II. Motion to Open Closed Meeting

Numbering Correction: B. Negotiations Discussion

XVI. Motion to Close Meeting (strike)

Motion by T. Quaintance, second by B. Rensenbrink, to approve the agenda with the above mentioned changes. Motion carried.

Public Forum

No one spoke at Public Forum.

Consent Agenda

Motion by T. Quaintance, second by J. Chambers, to approve the consent agenda:

- Approval of the meeting minutes from the Regular and Closed Meeting held on April 16, 2013
- Approval of the wires and check numbers 633574 through 633726
- Approval of liquid asset transfers to checking: \$500,000 on 4/9/13, \$810,000 on 4/24/13, \$50,000 on 4/30/13
- Hire Ashley Davis, ALC After School Careers Teacher, \$24/hour, 3:15 – 4:45 p.m., Tuesday & Thursday, effective April 2, 2013
- Hire Melissa Merwin, ALC English Teacher (Quarter 4), \$24/hour, effective April 2, 2013
- Hire Jill Tye, SLD Teacher, BA, Step 6, \$38,251, effective July 1, 2013
- Hire Heather Anderson, Elementary Teacher, BA, Step 6, 1.0 FTE, \$38,251, effective August 21, 2013
- Hire Allie Johnson, Elementary Teacher, BA, Step 1, 1.0 FTE, \$32,954, effective August 21, 2013
- Hire Ashley Stuckmayer, Elementary Teacher, BA, Step 3, \$35,073, effective August 21, 2013
- Hire Jason Kaiser, Assistant Speech Coach, BA+30, Step 1, \$1,765, effective December 1, 2012
- Hire Dave Dillan, Head Cross Country Coach, \$4,809, effective August 11, 2013
- Hire Laura Braun, ESY Summer School Teacher, \$24/hour, 50 hours total, effective June 6, 2013
- Hire Veronica Mitzel, ESY Paraprofessional, \$10.61/hour, 39 hours total, effective June 10, 2013
- Hire Ryan Bremer, ESY Paraprofessional, \$10.61/hour, 39 hours total, effective June 10, 2013
- Hire 3 Summer Painters, \$12/hour, 400 hours total, effective June – August 2013: Brenda Ruckert, Joe Wenner, Laura Odden
- Change in FTE for Marjorie Conigliaro, ALC Teacher, from 0.765 FTE (\$31,693.95) to 0.769 FTE (\$31,859.67), effective September 4, 2012

- Change in FTE for Melissa Merwin, ALC Teacher, from 0.765 FTE (\$28,451.11) to 0.769 FTE (\$28,599.88), effective September 4, 2012
- Hire Cathy Dullinger, Summer Kids Town Aide, \$9.88/hour, 30-35 hours/week, June 1 – September 1, 2013
- Hire Rob Schepper, ESY Paraprofessional, \$11.00/hour, 39 hours total, effective June 10, 2013
- Hire Mary Jo Vickers, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Shirley Geurkink, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Geri Wild, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Matt Follmuth, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Craig Talberg, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Tracy Hass, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Ann Hoehn, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Deb VanOtten, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Missy Tellinghuisen, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Michelle Lyrenmann, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Donelle Welch, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Angie Koppendrayner, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Sarah Larsen, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Tarah Brenny, Elementary Targeted Services Summer School Teacher, \$24/hour, 45 hours total, effective June 5, 2013
- Hire Leslie Ploeger, Elementary ESY Summer School Teacher, \$24/hour, 50 hours total, effective June 5, 2013
- Hire Becky Kath, Elementary ESY Summer School Teacher, \$24/hour, 50 hours total, effective June 5, 2013
- Hire Kim Jordan, Elementary ESY Summer School Para, \$10.61/hour, 39 hours total, effective June 10, 2013
- Hire Linda Mickelson, Elementary ESY Summer School Para, \$15.33/hour, 39 hours total, effective June 10, 2013
- Hire Teresa Nelson, Elementary ESY Summer School Para, \$14.98/hour, 39 hours total, effective June 10, 2013
- Hire Laura Johnson, Elementary ESY Summer School Para, \$15.33/hour, 39 hours total, effective June 10, 2013
- Hire Jeannie Manthie, Elementary ESY Summer School Para, \$14.20/hour, 39 hours total, effective June 10, 2013
- Hire Jill Tye, Elementary ESY Summer School Teacher, \$24/hour, 39.5 hours total, effective June 5, 2013
- Hire Kim Wendt, Elementary ESY Summer School Teacher, \$24/hour, 39.5 hours total, effective June 5, 2013
- Hire Kim Wendt, Birth-2 Home Visits, \$24/hour, 40 hours/month, effective June 5, 2013
- Hire Christine Jenson, Elementary ESY Summer School Para, \$14.98/hour, 29.25 hours total, effective June 10, 2013
- Hire Cindy Johnson, Elementary ESY Summer School Para, \$15.33/hour, 29.25 hours total, effective June 10, 2013
- Hire Deb Gadacz, Elementary ESY Summer School Para, \$15.33/hour, 29.25 hours total, effective June 10, 2013
- Hire Betsy Wall, Birth – 3 Summer Services, \$24/hour, approximately 30 hours/week, effective June 11, 2013
- Hire Judy Olson, Elementary ESY Summer School Para, \$10.61/hour, 29.25 hours total, effective June 10, 2013
- Hire Julie Quayle, Elementary ESY Summer School Teacher, \$24/hour, 50 hours total, effective June 5, 2013
- Hire Julie Quayle, Birth – 2 Summer Visits, \$24/hour, 128 hours total, effective June 5, 2013
- Accept the resignation of Connie Belanger, Summer Kids Town, effective May 2, 2013
- Accept the resignation of Robert Skwira, Ag Teacher, effective at the end of the 2012-2013 school year
- Accept the retirement of Bonnie Ash, Title 1 Teacher, effective June 7, 2013
- Adopt Security Life Insurance Company of America for Student Accident Insurance for 2013 - 2014

- Approve Making Up Snow Day by Extending May 30 & 31 to Full School Days (Instead of Early Release Days)
- Approve Seasonal Layoff of PERA Personnel
- Approval of the Contract with cmERDC for Video Streaming 2013 - 2014
- Approval of the Agreement with Lakes and Pines Head Start Program for 2013 - 2014
- Approval of the 2013-2014 Joint Powers Agreement with Rum River Special Education Cooperative
- Approval of the 2012-2014 Principal Contract
- Approval of the Overnight Trip Request for FFA to Attend the National Convention in Louisville, Kentucky, October 29-November 2, 2013
- Approve 0.80 FTE ECSE Teacher

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported on prom, senior awards, graduation, and provided an update on the hiring in the High School.

The Elementary Principal provided a testing update and on the hiring progress in the Elementary.

The Activities Director reported on hockey, football and softball co-ops, that the Girls' basketball received the Goal Award from the MSHSCA and presented on adding "Chamber Choir Singers" at 5% on the C-schedule.

The Community Education Director reported on the Community Ed Summer Class offerings and provided a synopsis of the "R-Word" presentation.

The Curriculum Director gave a 21st Century Initiative Update.

The Business Manager provided the Board with an update on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the following Motion:

2013-2014 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 912, County of Mille Lacs, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the Milaca High School is authorized by this, the Governing Board of said school district to:

1. Renew its membership in the Minnesota State High School League; and
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following voted in favor thereof: Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers, Bryan Rensenbrink, Todd Quaintance

and the following voted against the same: none

Member A. Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF AMY CARLSON, A
PROBATIONARY TEACHER.

WHEREAS, Amy Carlson is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Amy Carlson, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2012-2013 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Dear Ms. Carlson:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on May 21, 2013, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2013-2014 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because you do not meet the expectations of the district.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 912

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by T. Quaintance and upon vote being taken thereon, the following voted in favor thereof: Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers, Bryan Rensenbrink, Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

The Board heard reports from committees and noted the enrollment.

The Superintendent thanked the spring sports staff and athletic departments for the work they have done scheduling spring sports around the weather delays. He also thanked staff and community members who contacted state representatives regarding school funding.

The Board reviewed the student activities accounts.

Motion by A. Struffert, second by T. Quaintance, to close the regular meeting. Motion carried. Meeting closed at 7:15 p.m.

Motion by A. Struffert, second by B. Rensenbrink, to open the closed meeting. Motion carried. Meeting opened at 7:20 p.m.

The Board discussed a student expulsion.

Motion by T. Quaintance, second by B. Rensenbrink, to close the closed meeting. Motion carried. Meeting closed at 7:29 p.m.

* Motion by T. Quaintance, second by J. Chambers, to open the regular meeting. Motion carried. Meeting opened at 7:29 p.m.

Motion by T. Quaintance, second A. Struffert, to adopt the resolution relating to the expulsion of the student identified in the attachments hereto as the "Student 1513". Roll call vote. Those voted in favor: Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers, Bryan Rensenbrink, Todd Quaintance. Those voted against: none. Motion carried.

Motion by B. Rensenbrink, second by T. Quaintance, to close the regular meeting. Motion carried. Meeting closed at 7:32 p.m.

Motion by A. Struffert, second by J. Pearson, to open the closed meeting. Motion carried. Meeting opened at 7:33 p.m.

The Board discussed negotiations.

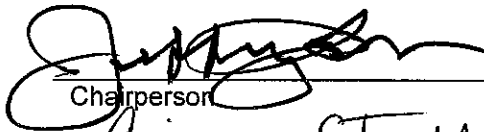
Motion by B. Rensenbrink, second by A. Struffert, to close the closed meeting. Motion carried. Meeting closed at 8:37 p.m.

Motion by A. Struffert, second by T. Quaintance, to open the regular meeting. Motion carried. Meeting opened at 8:37 p.m.

Motion by J. Chambers, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:38 p.m.

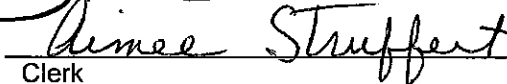
Respectfully submitted,



Chairperson

June 18, 2013

Date



Clerk

June 18, 2013

Date